OFFICE OF THE PRESIDENT

National Institute of Public Administration

2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
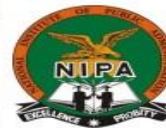**CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS**
SECOND YEAR SEMESTER ONE
(CIAGAS I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIBA1030 INTRODUCTION TO MICRO-ECONOMICS**	**08:00 -12:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIBA1040 BUSINESS MATHEMATICS**	**08:00 -12:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CSS1020 COMMUNICATION AND STUDY SKILLS**	**08:00 -12:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIAGA1010 PRINCIPLES OF FINANCIAL ACCOUNTING**	**08:00 -12:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIS1000 PRACTICAL USE OF COMPUTER PACKAGES**	**08:00 -12:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS
SECOND YEAR SEMESTER TWO
(CIAGAS I-II)

MONDAY 3 JUNE 2024	**CIBA1060 INTRODUCTION TO MARKETING**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIAGA1050 COST ACCOUNTING**	**13:00-17:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIBA1070 INTRODUCTION TO MACRO-ECONOMICS**	**13:00-17:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIMS1010 FOUNDATION OF MANAGEMENT**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS
SECOND YEAR SEMESTER ONE
(CIAGAS II-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 27 MAY 2024	CIAGA2040 - GOVERNMENT ACCOUNTING	08:00 -12:00	TBA
TUESDAY 28 MAY 2024	CIIS2100 - ACCOUNTING INFORMATION SYSTEMS	08:00 -12:00	TBA
THURSDAY 30 MAY 2024	CIAGA2030 - QUANTITATIVE ANALYSIS	08:00 -12:00	TBA
FRIDAY 31 MAY 2024	CIAGA2010 - FINANCIAL ACCOUNTING	08:00 -12:00	TBA

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN ACCUNTANCY AND GOVERNMENT ACCOUNTS
SECOND YEAR SEMESTER TWO
(CIAGAS II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIL2090 - COMPANY LAW**	**08:00 -12:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIAGA2070 MANAGEMENT ACCOUNTING**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIAGA2050 TAXATION**	**13:00-17:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIL2080 - BUSINESS LAW**	**08:00 -12:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
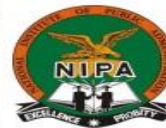**CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING**
SECOND YEAR SEMESTER ONE
(CIISP I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 27 MAY 2024	CIIS1010 INFORMATION TECHNOLOGY	08:00 -12:00	TBA
WEDNESDAY 29 MAY 2024	DIS1030/CIIS1040 INTRODUCTION TO COMPUTER SCIENCE	08:00 -12:00	TBA
WEDNESDAY 5 JUNE 2024	CSS1020 COMMUNICATION AND STUDY SKILLS	08:00 -12:00	TBA
THURSDAY 6 JUNE 2024	CIAGA1010 PRINCIPLES OF FINANCIAL ACCOUNTING	08:00 -12:00	TBA
FRIDAY 7 JUNE 2024	CIS1000 PRACTICAL USE OF COMPUTER PACKAGES	08:00 -12:00	TBA

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING
SECOND YEAR SEMESTER TWO (2)
(CIISP I-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
WEDNESDAY 29 MAY 2024	**DIS1030/CIIS1040 INTRODUCTION TO COMPUTER SCIENCE**	**08:00 -12:00**	**TBA**
MONDAY 3 JUNE 2024	**CIIS1090 INTRODUCTION TO DATABASE**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIIS1060 MANAGEMENT INFORMATION SYSTEM**	**13:00-17:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIIS1070 DISCRETE MATHS**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING
SECOND YEAR SEMESTER ONE
(CIISP II- I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIIS2010 INTRODUCTION TO IT AND COMPUTER NETWORKS**	**13:00-17:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIIS2020 PROGRAMMING WITH VB.NET (LAB & THEORY)**	**13:00-17:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIS2030 INTRODUCTION TO SYSTEM ANALYSIS AND DESIGN**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN INFORMATION SYSTEMS AND PROGRAMMING
SECOND YEAR SEMESTER TWO
(CIISP II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY **3 JUNE 2024**	**CIIS2080** **WEB PROGRAMMING**	**13:00-17:00**	**TBA**
TUESDAY **4 JUNE 2024**	**CIBA2070** **ENTREPRENEURSHIP**	**13:00-17:00**	**TBA**
WEDNESDAY **5 JUNE 2024**	**CIIS2060** **COMPUTER PROFESSIONAL** **ETHICS**	**13:00-17:00**	**TBA**
THURSDAY **6 JUNE 2024**	**CIIS2090** **PROJECT WORK**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN BUSINESS ADMINISTRATION
SECOND YEAR SEMESTER ONE
(CIBA I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY **3 JUNE 2024**	**CIBA1030** **INTRODUCTION TO MICRO-ECONOMICS**	**08:00 -12:00**	**TBA**
TUESDAY **4 JUNE 2024**	**CIBA1040** **BUSINESS MATHEMATICS**	**08:00 -12:00**	**TBA**
WEDNESDAY **5 JUNE 2024**	**CSS1020** **COMMUNICATION AND STUDY SKILLS**	**08:00 -12:00**	**TBA**
THURSDAY **6 JUNE 2024**	**CIAGA1010** **PRINCIPLES OF FINANCIAL ACCOUNTING**	**08:00 -12:00**	**TBA**
FRIDAY **7 JUNE 2024**	**CIS1000** **PRACTICAL USE OF COMPUTER PACKAGES**	**08:00 -12:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN BUSINESS ADMINISTRATION
SECOND YEAR SEMESTER TWO
(CIBA I-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIBA1060 INTRODUCTION TO MARKETING**	**13:00-17:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIBA1050 PRINCIPLES OF BUSINESS ADMINISTRATION**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIAGA1050 COST ACCOUNTING**	**13:00-17:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIBA1070 INTRODUCTION TO MACRO-ECONOMICS**	**13:00-17:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIMS1010 FOUNDATION OF MANAGEMENT**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN BUSINESS ADMINISTRATION
SECOND YEAR SEMESTER ONE
(CIBA II-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	CIBA2050 - CUSTOMER CARE	08:00 -12:00	TBA
TUESDAY 4 JUNE 2024	CIMS2010 - OFFICE MANAGEMENT	08:00 -12:00	TBA
WEDNESDAY 5 JUNE 2024	CIAG2070 - MANAGEMENT ACCOUNTING	08:00 -12:00	TBA
THURSDAY 6 JUNE 2024	CIBA2020 - CORPORATE GOVERNANCE	08:00 -12:00	TBA
FRIDAY 7 JUNE 2024	CIAGA2010 - FINANCIAL ACCOUNTING	08:00 -12:00	TBA

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (BSD)
CERTIFICATE IN BUSINESS ADMINISTRATION
SECOND YEAR SEMESTER TWO
(CIBA II-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIL2090 - COMPANY LAW**	08:00 -12:00	**TBA**
TUESDAY 4 JUNE 2024	**CIBA2070 ENTREPRENEURSHIP**	13:00-17:00	**TBA**
WEDNESDAY 5 JUNE 2024	**CIBA2080 - BUSINESS STATISTICS II**	08:00 -12:00	**TBA**
THURSDAY 6 JUNE 2024	**CIHRM1010 HUMAN RESOURCE MANAGEMENT I**	08:00 -12:00	**TBA**
FRIDAY 7 JUNE 2024	**CIL2080 - BUSINESS LAW**	08:00 -12:00	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD)
CERTIFICATE IN RECORDS MANAGEMENT
SECOND YEAR SEMESTER TWO
(CiRMI-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIRM1050 - RECORDS MANAGEMENT II**	**08:00 -12:00**	TBA
TUESDAY 4 JUNE 2024	**CIRM1060 - ARCHIVES MANAGEMENT II**	**08:00 -12:00**	TBA
WEDNESDAY 5 JUNE 2024	**CSS1040 - COMMUNICATION SKILLS II**	**08:00 -12:00**	TBA
FRIDAY 7 JUNE 2024	**CIS1000 PRACTICAL USE OF COMPUTER PACKAGES**	**08:00 -12:00**	TBA

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD)
CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER ONE
(CHRM I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIBA1010 BUSINESS ADMINISTRATION**	**08:00 -12:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CSS1020 COMMUNICATION AND STUDY SKILLS**	**08:00 -12:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIHRM1010 HUMAN RESOURCE MANAGEMENT I**	**08:00 -12:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIMS1010 FOUNDATION OF MANAGEMENT**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD)
CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER TWO
(CHRM I-II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIHRM1050 HUMAN RESOURCE MANAGEMENT II**	**08:00 -12:00**	**CIHRM1050**
TUESDAY 4 JUNE 2024	**CIS1010 COMPUTER APPRECIATION**	**08:00 -12:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CSS1020 COMMUNICATION AND STUDY SKILLS**	**08:00 -12:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIS1000 PRACTICAL USE OF COMPUTER PACKAGES**	**08:00 -12:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER ONE
(CHRM II-I)

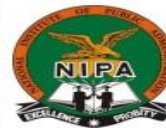| DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIHRM2030 - INDUSTRIAL RELATIONS I**	**13:00-17:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIRM2040 - OFFICE MANAGEMENT I**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIHRM2010 - HUMAN RESOURCE PLANNING**		
THURSDAY 6 JUNE 2024	**CIHRM2020 - HUMAN RELATIONS II**	**13:00-17:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

BUSINESS STUDIES DIVISION (MSD)
CERTIFICATE IN HUMAN RESOURCE MANAGEMENT
SECOND YEAR SEMESTER TWO
(CHRM II- II)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIHRM2060 - LABOUR LAW**	**13:00-17:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIHRM2050 - HUMAN RESOURCE TRAINING AND DEVELOPMENT**	**13:00-17:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIHRM2070 - HUMAN RELATIONS II**	**13:00-17:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIHRM2080 OFFICE MANAGEMENT II**	**08:00 - 12:00**	**TBA**

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

MANAGEMENT STUDIES DIVISION (MSD)
ADVANCED CERTIFICATE IN PROJECT MONITORING AND EVALUATION
SECOND YEAR SEMESTER ONE
(CIPE I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIPE1030/ CIME1030 PROJECT IMPLEMENTATION**	**08:00 -12:00**	TBA
TUESDAY 4 JUNE 2024	**CIPE1040/CIME1040 PROJECT PROPOSAL WRITING**	**08:00 -12:00**	TBA
WEDNESDAY 5 JUNE 2024	**CIPE1020/ CIME1020 PROJECT MONITORING & EVALUATION**	**08:00 -12:00**	TBA
FRIDAY 7 JUNE 2024	**CIPE1010/CIME1010 PROJECT PLANNING**	**13:00 -17:00**	TBA

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2024 SEMESTER I MAY/JUNE FIRST DRAFT EXAMINATION TIME-TABLE

LEGAL STUDIES DIVISION (LSD)
CERTIFICATE IN PROSECUTIONS
SECOND YEAR SEMESTER ONE
(CIP I-I)

DAY/DATE	COURSE	TIME (HOURS)	VENUE (CAPACITY)
MONDAY 3 JUNE 2024	**CIP105 LEGAL PROCESS**	**08:00 -12:00**	**TBA**
TUESDAY 4 JUNE 2024	**CIP102 CRIMINAL & CIVIL PROCEDURES**	**08:00 -12:00**	**TBA**
WEDNESDAY 5 JUNE 2024	**CIP103 INTERPRETATION OF STATUTES**	**08:00 -12:00**	**TBA**
THURSDAY 6 JUNE 2024	**CIP104 CRIMINAL EVIDENCE**	**08:00 -12:00**	**TBA**
FRIDAY 7 JUNE 2024	**CIP101 CRIMINAL LAW**	**08:00 -12:00**	**TBA**
	CIP107 CRIMINAL INVESTIGATIONS	**13:00 -17:00**	**TBA**

1. *This is the **FINAL** Examinations Timetable for the 2024 Semester I JUNE Examinations. Note that these Examinations Will Be Conventional and Shall Run in Two Sessions:*
   (a) Morning Session - 08:00 Hours to 12:00 Hours; (b) Afternoon Session - 13:00 Hours to 17:00 Hours. Observe punctuality.
2. *No unauthorised written materials, statutes, programmable calculators nor mobile phones are allowed in the Examination Room.*
3. *The timings on the timetable are subject to change at short notice.*

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